

# APARTHEID MUSEUM

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**Registration No.: 2001/019108/08**

**VAT No: 4410199147**

Dear Sir/Madam

If you are considering a visit to the Apartheid Museum, please be aware of the following:

- Bookings need to be **confirmed a week beforehand**. There is no guarantee that the school can be accommodated if the tour is not confirmed.
- **The museum must be notified** if the school is unable to attend at least a week beforehand.
- If you have made a booking, **the museum will provide a guided tour for your school.**
- If you arrive late, **your school may forfeit your guided tour** and the teachers may have to take learners around the museum themselves.
- The museum does not admit school groups of **children younger than Grade 6** because of the sensitive nature of the material on display.
- The museum **opens at 9 am, and school tours take a minimum of two hours**. Children will not benefit from the experience if the tour is cut short.
- **Teachers are expected to accompany the children** with the guide on the tour, and are responsible for the behaviour of the children during the tour.
- **Teachers are encouraged to visit the museum** before bringing their learners. We **will not charge** for this visit for a maximum of **two teachers** per school visit.
- **Payment by cheque** should be made out to the **S.A. Apartheid Museum** and handed over on arrival at the ticket office. Payment can also be made **in cash** on arrival.
- Tours are **designed for different age groups**. Different age groups will explore different sections of the museum.
- **Grades 6 – 9 children will each be given a booklet** to work with in the museum, designed for their grade level. Teachers can also use these booklets in follow-up lessons when they return to school.
- **Every learner must bring a pen** to complete some written activities in the museum.
- **No cameras** are allowed in the museum.
- **No food** is allowed in the museum. If children require a snack break during the tour, this can be negotiated with the guide.
- **Alcohol is not permitted** in the museum. Teachers or children who are inebriated will not be allowed access to the museum.

We look forward to your visit.

Museum Management